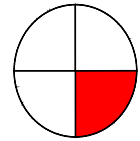


## Board of Directors Policy



**Policy Type:** Executive Limitations

**Policy #:** EL8

**Policy Name:** Communication and Support to the Board

**Page #:** 1 of 1

**Creation Date:** December 3, 1993

**Effective Date:** February 24, 2014

**Monitoring:** March

The Executive Director shall not permit the Board to be uninformed or unsupported in its work.

Further, without limiting the scope of the above statement by the following list, the Executive Director shall not fail to:

1. Make available to the Board adequate information to support informed Board choices, including relevant statistical, demographic and other environmental scanning data, a representative range of staff and external points of view, alternative choices and their respective implications.
2. Submit the required monitoring data (see policy on Monitoring Executive Performance BEDR6) in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
3. Inform the Board of any adverse media coverage including social media, actual or pending legal action against the organization, material external and internal events or changes including any complaints that may put the organization at risk.
4. Advise the Board if, in the Executive Director's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Executive Director Relationship, particularly in the case of Board behavior which is detrimental to the work relationship between the Board and the Executive Director.
5. Ensure that information presented to the Board is timely, accurate, complete and in a form that clearly differentiates between monitoring, decision-making, and general background information.
6. Provide a timely, secure mechanism for official Board, officer or committee communications.
7. Provide information to the Board as a whole except (a) for fulfilling individual requests for information or (b) for responding to officers or committees duly charged by the Board.
8. Supply for the consent agenda all items delegated to the Executive Director, yet required by law or contact to be Board-approved, along with the monitoring assurance pertaining to the item(s).
9. Provide reasonable administrative support for Board activities.
10. Report in timely manner actual or anticipated non-compliance with any policy of the Board.